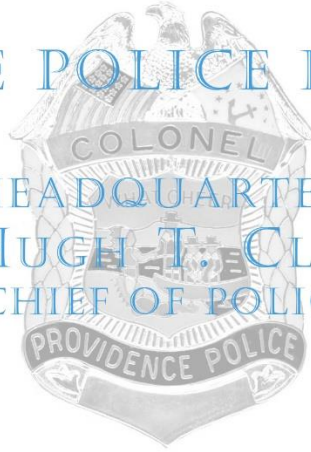


PROVIDENCE POLICE DEPARTMENT

HEADQUARTERS
COLONEL HUGH T. CLEMENTS, JR.
CHIEF OF POLICE



TYPE OF ORDER	NUMBER/SERIES	ISSUE DATE	EFFECTIVE DATE
General Order	250.10	8/24/2021	8/29/2021
SUBJECT TITLE		PREVIOUSLY ISSUED DATES	
Traffic Details		N/A	
REFERENCE		RE-EVALUATION DATE	
Retired Members Detail Policy		As Needed	
SUBJECT AREA		DISTRIBUTION	
Detail Office		All Personnel	

PURPOSE

The purpose of this directive is to establish and maintain guidelines concerning the utilization of eligible retired police officers to work construction detail and/or special event details.

POLICY

It is the policy of the Providence Police Department to maintain a list of retired Providence Police Officers who wish to participate in the enforcement of traffic control duties, either vehicular or pedestrian, as it relates to construction details and/or special event details. The retired officer's responsibility will be to fill the service needs of said detail vendors whose request may go unfilled due to the high demand of public safety needs. The position of the retired officer will be used for the sole purpose of filling in the aforementioned details. Active, sworn personnel will have the first opportunity to work any construction detail and/or special event before a retired officer.

PROCEDURE

I. SELECTION PROCESS

- A. Retired officers who wish to be considered for details must meet all of the following criteria:
 1. Retirement from full-time sworn duty status in good standing; retired on a regular, non-disability pension, shall be allowed to work road details provided that all probationary and permanent members of the Police Department will have preference over all retirees for any detail assignment.

2. Retirees may work details with the approval of the Chief of Police or his/her designee.
3. Only retirees who are no more than ten (10) years older than the mandatory retirement age applicable to active members of the Police Department are eligible to work details.
4. Make a formal request by filling out an application.
5. Applications shall be resubmitted yearly prior to April 1 for review by the Chief of Police or his/her designee.
6. Obtain medical clearance from their primary physician stating they are physically fit to perform the duties required from the assigned detail; (view attached form). Medical clearance will be required prior to receiving approval to perform assigned details during the allotted period of the utilization of retired officers between April 1 through November 30 each calendar year.
7. Successful completion of a background investigation i.e. NCIC and/or Triple III.
8. The Detail Office/the Department shall maintain a list of any Retiree-eligible details.
9. It shall be at the discretion of the Chief of Police or his/her designee as to the appointment of those individuals who meet the required criteria to be accepted to assist in the enforcement of traffic control.

II. DUTIES AND RESPONSIBILITY

A. DUTIES

1. Retired officers working details are under the direction of the Detail Office.
2. Retired officers are **NOT** police officers and do not have the authority or arrest powers of sworn officers.
3. Retired officers are **NOT** authorized nor may they carry any firearm while working on the detail.
4. Retired officers may be required to attend meetings and/or training prior to placement on the detail list or to maintain their status as determined by the Chief of Police or his/her designee.
5. Retirees must complete the Rhode Island Department of Transportation Work Zone Safety training course.

6. Retired officers will remain on assignment, except for necessary personal time, until completion of the detail or until relieved.
7. Retired members on the Retired Members Detail List shall be required to adhere to and follow any rules, regulations, requirements, qualification standards, and/or policies governing their right to work details, as set forth by the City of Providence.
8. Any conflict arising from a detail will immediately be reported to the Patrol Desk Sergeant who in turn will forward a To-From Letter to the detail office.

B. PROHIBITED CONDUCT

1. Retired members cannot “trade” or “swap” details or give an assigned detail to another retired member or an active member, meaning that if a retired member is unable to work an assigned detail, he/she must notify the Detail Office and give the detail back to the Detail Office for re-assignment.
2. Retired members may only be assigned a detail from the Detail Office, and may not receive a detail from an Active Member via a “trade” or “swap”.
3. Unauthorized meals or breaks.
4. Unauthorized use of vendor facilities, offices, telephones, vehicles, etc.
5. Inappropriate commentary to the vendor, the vendor’s employees, or the general public.
6. Use of an AM/FM radio/cassette, CD, or other listening devices with or without headphones.
7. Use of a television or any other electronic devices, i.e. cellphones, that may be distractive or detract from a professional image.
8. Utilization of construction equipment or performing manual labor not associated with policing.
9. Smoking while on duty is not allowed.
10. Eating and drinking should be done out of the sight of the public.
11. Retires are prohibited from having on their person a firearm while representing the Providence Police Department while performing their duties, despite R.I.G.L 11-47-9, Persons Exempt from Restriction or any documentation allowing such action.

12. The Chief of Police or his/her designee shall have the discretion to dismiss those individuals who are found to be in violation of the required criteria set forth in this policy or other department policies or rules and regulations.

C. RADIO EQUIPMENT

Retired members will be required to respond to Communications located at 1 Communications Place, Providence, to retrieve a portable radio prior to the start of an assigned detail. Each member will sign for and be responsible for the portable radio assigned to them for the duration of the detail. The portable radio shall be returned to Communication at the completion of each detail.

NOTE: That there will be a box to deposit details slip for retirees located at communications, when the portable radios are returned.

D. RESTRICTION ON EMPLOYMENT OF PERSONS DRAWING CITY PENSION

Retired members are limited to the hours they are permitted to work. In accordance with the City's Code of Ordinances Section 17-8, "any member who has retired may be re-employed by the city for a period of not more than seventy-five (75) working days...in any one (1) calendar year without any forfeiture of or reduction of any retirement benefits."

Retired members will not be permitted to work over the allowed seventy-five (75) day rule which is equivalent to 562.5 hours in one (1) calendar year.

E. UNIFORM REQUIREMENTS

1. Retired members will adhere to the uniform standards as outlined in this policy at their own expense.

TACTICAL POLO SHIRT - LONG SLEEVE

Model: Vertex #4020 – Men's
Vertex #4030 – Women's

Color: Gray

TACTICAL POLO SHIRT - SHORT SLEEVE

Model: Vertex #4000 – Men's

Vertex #4010 – Women’s

Color: Gray

REFLECTORIZED SHIRT

Model: The Patrolman #2350

Color: Lime Green

Screening: The words “TRAFFIC” on the in black ink.

REFLECTORIZED VESTS

Model: Flying Cross Style #71500P

Color: Lime Green

Screening: The vests shall have the words “TRAFFIC” on one line in black ink.

Construction: ANSI 207-2006 COMPLIANT; Class 2

RAINCOATS

Model: Blauer #733

Color: Fully reversible raincoat, one side being high visibility lime/yellow.

Screening: The raincoat shall be factory silk-screened, High Visibility side only, with the words “TRAFFIC” on one line in black ink.

JACKET

Model: Blauer #6001

Color: Fully reversible jacket, one side being high visibility lime/yellow.

Screening: The jacket shall be factory silk screened, High Visibility side only, with the words “TRAFFIC” on one line in black ink.

TACTICAL PANTS – KHAKI-TYPE

Model: Fusion LT Pants Style #F1 VTX1200

Design: 64% Polyester / 36% Cotton, Tactical-type

Color: DT / Desert Tan

Duty Hat

Model: Otto Cap Style #19-208-004

Color: Navy

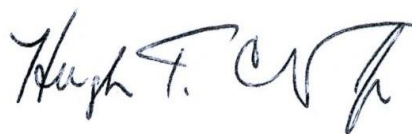
Screening: Emblem/Logo on the hat to read "TRAFFIC."

APPROVED:



STEVEN M. PARÉ
COMMISSIONER
DEPARTMENT OF PUBLIC SAFETY

APPROVED:



HUGH T. CLEMENTS, JR.
COLONEL
CHIEF OF POLICE