

PROVIDENCE POLICE DEPARTMENT

HEADQUARTERS

209 FOUNTAIN STREET PROVIDENCE, RI 02903

**COLONEL URBANO PRIGNANO, JR.**

**CHIEF OF POLICE**

February 19, 1998

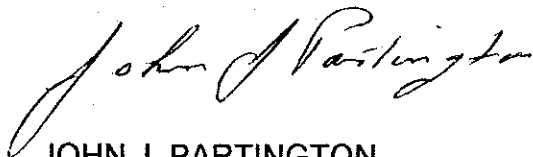
GENERAL ORDER # 10  
Series of 1998

To All Department Members:

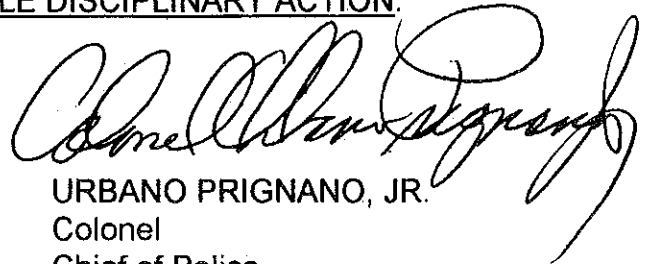
The Department sets forth the following responsibilities for police personnel who are summoned to court:

- All court notifications must originate from within the department.
- Officers shall not change their scheduled work hours to put in a Court/Overtime slip.
- Officers must sign in and out of court.
- Officer shall attach the signed attendance sheet to their court slip.
- A court notification takes precedence over a detail, overtime, or callback assignment.
- Court time is a minimum of four hours pay; ... thus officers cannot be paid again for those same hours via a detail, overtime, or callback slip (NO DOUBLE-DIPPING).
- Officers will only be paid for actual time at court (4 hour Minimum) and not for "ON-CALL" status.
- Officers required to attend court or departmental hearing while they are working shall submit an overtime slip when the time passes the conclusion of their tour of duty (NOT A COURT SLIP).

**FAILURE TO COMPLY WITH THE ABOVE DIRECTIVES COULD RESULT IN  
NON-PAYMENT OF COURT SLIPS AND POSSIBLE DISCIPLINARY ACTION.**



JOHN J. PARTINGTON  
Commissioner  
Department of Public Safety



URBANO PRIGNANO, JR.  
Colonel  
Chief of Police